

**Maryland State Bar Association
Administrative Law Section Council
Meeting Minutes
January 7, 2009**

Location: That's Amore, Columbia, Maryland

In Attendance: Elissa Levan, Kathleen Chapman, Andy Baida, Bruce P. Martin, Andrea Leahy-Fuchek, Judy Bresler, Hon. John Fader, Hon. Joseph H.H. Kaplan, Robert Drummer, Jack Gohn, Michele McDonald, Kenneth Masters, Judith Plymyer, Susan Shubin, Joel Smith, Ralph Tyler.

Meeting

Meeting called to order at 6:30 p.m. by Elissa Levan

I. Approval of Minutes

Minutes of the November 17, 2008 meeting were unanimously approved.

II. Chair's Report

No announcements relevant to the section.

III. Announcements:

The MICPEL program (see below) has been disseminated and looks great.

IV. Treasurer's Report

Andy Baida reported that the available balance for meals/meetings is \$2,209.00 and \$761.00 for other items for a total of \$3,030.00.

Our budget request for the next year was submitted to the Budget and Finance (B&F) Committee. We are requesting \$5,565.00. Of that amount, \$2,900.00 is earmarked for meals/meetings, \$350.00 for mailings, and \$2,100.00 for the spring dinner/outreach/annual meeting. A decision regarding the budget is expected in March 2009.

V. Committees

1

2 *Legislative* -- (Bruce Martin) -- No report. The legislative Session begins January 14. Joel Smith, Ken Masters and Judge Fader agreed to assist Bruce Martin with this committee assignment. The budget crisis was briefly touched upon.

MICPEL -- (Michele McDonald, Joel Smith) -- The MICPEL program "The Maryland Administrative Procedure Act: 50 Years Strong" is scheduled for January 29, 2009. The program will be from 8:45 am to 1 pm. Joel reported that a limited number of people have

signed up for the conference. To bolster attendance, it was suggested that we place a free announcement in the Daily Record and make announcements at the area law schools to attract law students. Judge Fader agreed to contact Arnie Rochvarg.

Spring Dinner – (Susan Shubin, Kathleen Chapman) – Kathleen contacted Harry Browne’s in Annapolis for a price to hold a happy hour in the spring. Kathleen provided the section members with a copy of Harry Browne’s catering menu and price list. The committee expressed concern regarding the cost associated with providing a free happy hour with alcohol and *hors d’oeuvres*. The anticipated cost for food and drink (alcoholic and non-alcoholic) was reported to be \$1,000-\$1,500. The Committee agreed that MSBA funds cannot be used to offset the cost of alcoholic beverages. The committee members also discussed the option of personally underwriting the alcohol costs. Karen reported that some of the law schools may have discretionary funds to expose its students to different areas of law provided that the program is beneficial to the law students pursuing access to law. These funds may be used to pay for food and drink. It was suggested that Kathleen contact Associate Dean Michael Van Alstine at Univ. of Maryland School of Law to see if we can offer a happy hour with alcohol as part of outreach to students. Jack offered to provide his nuts & bolts on administrative law for free.

1 *Annual Meeting* – (Bruce Martin, Joel Smith, and Judge Dewberry) The proposal for a program for the MSBA Annual Meeting that would acknowledge the upcoming 20th anniversary of the legislation creating the OAH is due on February 13. The committee will confirm panel participants and Bruce Martin will prepare and submit the proposal with the assistance of Tom Dewberry and Joel Smith.

2 *Public Education Outreach* – (Jody Plymyer, Andy Baida) – Jody volunteered to contact Teresa Schmiedler at UM about the Asper program.

3 *Publication Committee* – (Bob Drummer, Jack Gohn) – Bruce Martin was asked to provide the Minutes to Bob Drummer in both PDF and Word.

III. Membership Report

Committee Chair Nathan Greenbaum was unable to attend the meeting.

IV. OAH Liaison report

In Judge Dewberry’s absence Elissa Levan reported that the OAH is expecting an increase in the number of cases because the Office will be handling unemployment insurance cases.

V. Old Business

None.

The next meeting was scheduled for February 18, 2009 at the Bar Center.

Meeting adjourned at approximately 8:00 p.m.